

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 16, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien and Commissioner Cory Wright.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 13, 2018.

DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined for the week of July 16, 2018 they would share the Press Release being drafted by Public Works relating to the formation of an Upper County Traffic Task Force (since the Press Release wasn't done last week as planned), and staff was also directed to post the letter that the Board sent to Candace McKinley, Environmental Program Manager Bureau of Reclamation Columbia Cascades Areas Office, regarding the Kachess Drought Relief Pumping Plant and Keechelus Reservoir to Kachess Reservoir Conveyance Supplemental Draft Environmental Impact Statement Response.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18,

2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

REVIEW

COMMISSIONER DIST. #1

COMMISSIONERS

Staff provided copies of the current Committees that the Commissioners serve on. The Board reviewed them and made changes for the new Commissioner Cory Wright. They also discussed his Department Heads he would oversee for the remainder of the year: Tim Egan, Maintenance, Patti Johnson, Solid Waste and Jim Goeben, I.T. Director. The Board also added to Commissioner Wright's list of Committee's including the WSAC Columbia River Caucus.

MEMO

SUPPORTING DOCUMENTS

COMMISSIONERS

Chairman Osiadacz requested the Board's support in drafting a memo for the Board to consider sending out to Department Heads reminding them that they need to upload all supporting documents with their Agendas so that the Public can view everything that is before the Board.

Commissioner Wright and Commissioner O'Brien both expressed their support for the memo being drafted and sent out. Commissioner O'Brien stated another option is that they can each remind their Department Heads that it needs to be done during their weekly update meetings.

OTHER BUSINESS

EXECUTIVE SESSION

COMMISSIONERS

At 9:54 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:04 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:04 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 10:09 a.m. the Board reconvened out of Executive Session. No action taken.


Meeting adjourned at 10:09 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman